

Thank you for your interest in participating in the ITU Mentoring Program!

This form / questionnaire is intended to help us get to know a bit about you as a potential **mentee, and also to help us find a match with an appropriate mentor. Please use the section at the end “Anything else we should know?” if there is anything important that you would like to share with us that has not been covered by the questionnaire.**

Before filling this form please read the “Role of the Mentee” and the “Person Specification for the Mentee” below.

ROLE OF THE MENTEE

- 1 Complete the mentee ‘on-line orientation programme’ and formally commit to the programme and to their assigned mentor
- 2 Initiate and prepare for meetings/interventions (normally monthly) with their mentor
- 3 Record their agreed goals, progress and future actions for their personal use
- 4 Take responsibility for their own learning and development through the mentoring relationship
- 5 Conduct a 9-month review to document progress and agree next steps (to continue, to wind down, to amend)
- 6 Complete the ITU Mentoring Programme evaluation process as and when requested by the Continental Mentor Lead or their mentor

PERSON SPECIFICATION FOR THE MENTEE

Prospective mentee applicants should:

- have demonstrated the potential to progress to a higher level in their discipline
- be able to evidence their open-mindedness and hunger to develop their coaching/technical officiating/administrative/governance/leadership skills
- be willing to take responsibility for their own learning and development (eg initiating mentoring conversations)
- be willing to commit to 6-8 hours per month of mentoring time

INCLUSIVITY CRITERIA TO BE CONSIDERED IN APPLICATION & SELECTION PROCESS:

Inclusivity Criteria	Mentor Target	Mentee Target
Discipline (Coach, TO, Governance)	Minimum 25% each	Minimum 25% each
Gender Balance	Minimum 33% Female	Minimum 66% Female
Developing Countries (NF Group 1, 2, 3)	Minimum 33%	Minimum 66%
Disability (or working with Para Athletes)	Minimum 10%	Minimum 10%

You can find more information about the ITU Mentorship Programme [here](#).

GENERIC INFORMATION			
NOMINATING NATIONAL FEDERATION			
National Federation			
NF Representative			
NF E-mail			
The reason(s) why the NF nominates the mentee nominee?			
MENTEE NOMINEE			
First name (as worded on passport)			
Family name (as worded on passport)			
Nationality			
E-mail address			
Phone Number (with country code)			
Date of Birth (dd/mm/yyyy)			
Gender	Male	Female	
Mother tongue			
Your level of English (oral)	Beginner	Intermediate	Advanced
Your level of English (written)	Beginner	Intermediate	Advanced
Any other spoken languages & level	Language		Level
Internet Access Do you have daily access to Internet?	YES	NO	
Computer / Laptop Access Do you have daily access to a computer or a laptop?	YES	NO	

MENTEE NOMINEE PROFILE / EXPERIENCE*			
Current Place of Employment			
Current Job Title			
How many years professional experience do you have?			
Please briefly describe your experience.			
Discipline of Mentoring	Please mark with "X" in which area(s) you would like to be mentored.	In case more than one (1) area, please give a priority order from 1 to 6.	Please add your ITU registration number you may have as coach/TO/Paratriathlon Classifier
Coach			
Technical Official			
Governance			n/a
Disability / Working with paratriathletes			
Please list 3 or 4 key fields of interest as per your preferred disciplines above. If you mark more than one discipline, please do this exercise on each.			
(Discipline)			
(Discipline)			
Have you previously been involved as a mentee in a mentoring program?	YES		NO
If YES, please give a brief description.			

Why do you want to be a mentee ?
What do you want to achieve from participating in the mentoring program? (List top 3 things)
What do you consider to be important qualities in a potential mentor?
What are your personal interests and hobbies outside of work?
Anything else you would like to tell us or think would help the matching process? (eg. preference in mentor's location, professional interest, etc.)

I, the undersigned, Representative of the National Federation and the Candidate, certify, that the information provided above is accurate, true and correct.

Signature (& Stamp) of the National Federation

Signature of the Mentee Candidate

Forms to be emailed to: **name, email o**
Closing date for applications: **day, month, year**